



VACATING NOTICE RECEIVED

DATE: _____ / _____ / _____ .

I/Wegive Byron Beach Realty the following notice to vacate the premises:.....

- 21 Days Notice (being after the expiration of my Tenancy Agreement to _____)
 - 14 Days Notice (being the last 14 days of my Tenancy Agreement to _____)
 - Notice to break my Tenancy Agreement (Charges apply see below) to _____
- I understand my lease expires on _____

I/We Agree to:-

- a) Leave the premises as per original condition report.
- b) Ensure Lawns and gardens are attended to.
- c) Keys are returned **no later than 5pm** on the vacating date.
- d) Rent is paid in full on departure. Balance @ todays date \$_____
- e) Giving the Agent permission to enter the property to allow prospective tenants to view the premises between the hours of 10am and 4pm Monday to Friday.
- f) Paying any outstanding water usage charges calculated on final inspection.

My forwarding address is:	_____	

My Contact details are:	Mobile:	_____
	Email:	_____
My Bank Account Details are: (for bond refund)	Name:	Bank:
	BSB:	A/C number:

BREAKING LEASE CHARGES			
I acknowledge breaking my lease agreement on the above premises which expires on the / / .			
I agree to reimburse the owner for charges incurred by the Agent under the Property, Stock & Business Agents Act 2002. I understand I am responsible for the rent payments until a new lease is signed or the end of my lease which ever is sooner. Those charges being:			
Letting fee: One Weeks Rent plus GST \$			
Advertising Fee	(GST inclusive)	\$ 44.00	TOTAL \$ _____

Please note that bond is not to be used for end of tenancy funds owing.

Name: _____ Signature _____

Name: _____ Signature _____

Name: _____ Signature _____